

Draft minutes subject to approval

Lydford Parish Council

Minutes of the Meeting held on Tuesday 12th February 2013

Present: Cllrs Dicker, Moriarty, Cox, Skeaping, Fowler & Evenett.

Also Present: Mrs S Holland, member of the public.

Absent: Cllr Cox & Cllr Rose, Borough Councillor.

Cllr Fowler welcomed everyone to the meeting and invited Mrs Holland to speak.

Mrs Holland requested that an amendment be made to the January Minutes as follows: First paragraph after (for the upgrade to bridleway in Lydford) “and asked that the Parish Council be represented at the Public Enquiry should their views be sought by the Inspector”. Mrs Holland was advised that this would be discussed under Item 3 on the Agenda.

1. **Apologies**
Cllr Leigh-Tyrer.
2. **Declarations of Interest.**
None. Otherwise as recorded in the Register.
3. **To approve the Minutes of the Meeting held on 15th January 2013.**
Amendments were discussed and agreed as follows:
To amend the first paragraph of public time as requested by Mrs Holland.
To amend the opening line of public time by detailing the definition of BEM as “British Empire Medal”.
To amend the second paragraph of public time, second line to read The Clerk “queried” instead of “disputed”, and the closing sentence of the second paragraph, to remove the word “made” after comments.
To amend the third paragraph by inserting “it was” before “agreed” in the first line and to the second line, remove the word “sure” after “ensure”.
Item 7 third paragraph second line to read “replace” not “replacement”.
Item 11 second line of first paragraph to read “questions” not “question”.

With these amendments, the minutes were agreed as accurate. The Clerk advised that with the number of amendments, she would re-type the minutes for Cllr Fowler to sign.
4. **Matters arising from the Minutes of the Meeting held on 15th January 2013.**
Item 11 Councillors discussed again the procedures of displaying Minutes of Meetings and it was agreed that approved signed minutes would be displayed on the Notice Board after each meeting – replacing the draft set.

5. Reports from outside bodies.

No reports.

6. Borough Councillors Report.

No report.

7. Finances.

The Clerk advised of the cheques for payment:
£291.12 Mrs Luke for Feb 2013 including expenses
£57.00 Inland Revenue Feb 2013
£375.00 Lydford School Grant
The payments were approved.

The letter from St Petroc's Church, requesting a Burial Ground Grant, was discussed. The Clerk explained that the Church had not requested a Grant for 5 years, hence the claim of £1507.00 / £301.40 per year. The Parish Council already holds the Burial Grant from WDBC which has accrued over the 5 years to £420.00 and that the remainder would come from the reserves held for the provision of a future burial ground. The Clerk also clarified that she had requested that the Treasurer submit an annual request for a Burial Grant in future. It was proposed to make the Grant required of £1507.00, proposed by Cllr Skeaping and seconded by Cllr Evernett.

8. Planning Applications.

An email from Mr Beesley at DNPA was discussed in relation to proposed tree works at Lydford Castle. The works involve the felling of a Larch. Councillors agreed that this work was necessary.

9. Correspondence.

The correspondence had been circulated prior to the meeting.

A letter from Bridestowe Scout Group was discussed. The Group are requesting grants from its neighbouring Parishes to purchase necessary equipment. It was noted that the Group is very active in Lydford already and it was proposed to make a grant of £100 towards the purchase of equipment. Proposed by Cllr Fowler Seconded Cllr Evernett.

The DNPA "Celebrate your Community Grant" was discussed. Cllr Fowler gave a summary of the previously agreed project, being to create raised beds for Community and School use at the Sports Field. For various reasons, the project was now proposed to be built in the School Grounds rather than the Sports Field. Cllr Moriarty put forward Cllr Leigh-Tyrer's comments, in his absence, with regard to the original community wide intention of the project. Councillors discussed this and Cllr Skeaping read out a statement prepared by Tania Skeaping advising that a rota would be prepared for maintenance of the beds all year round and that the opportunity to be involved would be open to any member of the community. It was agreed to submit the application for the Grant, for the project of Raised Beds in a School and Community Garden. Cllr Fowler signed the application and asked the Clerk to submit this. Cllr Skeaping agreed to feedback to the school the Council's wish that community involvement remain a key aspect of the project.

An email from Claire Wager at WDBC was discussed. Claire advises the Parish Council that an Outreach service will be provided via a DNPA

Outreach vehicle which will attend the Village in the week commencing 10 June for a two hour slot. Locations and times were discussed and agreed to request that the vehicle stop outside Nicholls Hall on the Tuesday of that week between 1130am and 3.30pm.

10. Agenda Items and Date of next meeting.

The date of the next meeting will be Tuesday 19th March 2013.

11. Urgent additional business by leave of the Chair.

Cllr Evernett raised the problem of dog fouling. She advised that this is an increasing problem along Silver Street to Lake Cottage and Cllr Moriarty advised that it is a problem in the path from Hawthorn Park also. The Clerk was asked to mention this in the report to the Village Magazine. Cllr Skeaping advised that he has some signs from WDBC left over and will put some more up.

Cllr Skeaping requested the Clerk write to South Water to request details of proposed dates of work to the sewerage works as their equipment has been lying in the field for some time. Also, that the arrival of this equipment has damaged the wall. The Clerk was asked to contact English Heritage with regard to this.

The Clerk advised of an email received from WDBC regarding a forthcoming review of electoral arrangements for West Devon and a presentation event.

The Meeting was closed at 8 pm.

Signed

Date